

**Expression of Interest (EoI) Notice for the
empanelment of Transportation Agencies for
Embassy of India, Bahrain**

Tender Notice

27th June, 2024

1. Embassy of India, Bahrain is in the process of empanelment of transport companies interested in providing services for official delegations visits in Bahrain and therefore invites bids from such companies.
2. The bidding companies may provide rental charges for chauffeur driven car/ SUV/van with AC/heating for the services indicating Daily (8/10/12 hourly basis)/Half Day/Minimum hours within the city and also clearly indicate the minimum charges, if any, for Standard Sedan/ Premium Sedan, SUVs/Minivan/Bus (15 seater/18 seater). Any additional charges, if any, may be specified.
3. Other terms & conditions of the contract would be:
 - a. Vehicles, for which the charges are quoted, should be in good condition with functional AC and heating system.
 - b. The Chauffeur should have a valid driving license, legal resident status, should be English speaking and should also have good knowledge of city routes and traffic rules.
 - c. The vehicles should be registered in Kingdom of Bahrain.
 - d. The rates indicated should be inclusive of all taxes. We would welcome diplomatic discounts and other facilities which the transport companies can offer.
 - e. Bills for transportation services provided would be settled within a reasonable time after submission of invoices.
 - f. Charges for any last minutes cancellation would not be paid.
4. Interested companies may send their bids in a cover envelope (with “Bids for empanelment of Transport Services” written on the cover) comprising of **two separate sealed envelopes** (i.e., one titled ‘**Technical Bid**’ consisting of Company profile and second titled ‘**Financial Bid**’ consisting of financial quote/proposal).
5. The bids may be sent at the following address **latest by 19th July, 2024**. If there is any query, the same may be forwarded to the undersigned.

**Head of Chancery
Embassy of India, Bahrain
Post Box. 26106
Bldg no. 1090, Road 2819
Block 428, Al Seef District
Kingdom of Bahrain**

**Email ID : hoc.bahrain@mea.gov.in
adm.bahrain@mea.gov.in**

